



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20461

RQ-2

Donna Schalansky, Treasurer
Sacramento County Republican Party- Federal
1325 Howe Avenue Suite 105
Sacramento, CA 95825

JUN 11 2003

Identification Number: C00254490

Reference: Amended October Quarterly Report (7/01/02-9/30/02), received
4/14/03

Dear Ms. Schalansky:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule H1 of your report, you have used an incorrect method of allocation of shared administrative expenses and voter drive costs. State and local party committees are required to allocate these expenditures according to the ballot composition ratio. 11 CFR §106.5(d) Please amend your report to provide the proper allocation ratio.

-On Schedule H2, you have failed to check the Type of Activity box for the activity/event "ADMINISTRATIVE/VOTER DRIVE ()". Please amend your report to correct this omission. 11 CFR §104.10(a)(1)

-On Schedule H4 supporting Line 21(a) of the Detailed Summary Page, you have failed to check the appropriate CATEGORY box for the payment(s) made for share activity. Please amend your report to disclose the appropriate category.

-Itemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule(s) H4 of your report to clarify the following description(s): "supplies". For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Schedule H3 discloses the receipt of \$5750 from your non-federal account for a "ADMINISTRATIVE/VOTER DRIVE ()"event(s) which is listed as 100% non-federal on Schedules H2 and H4. A committee is permitted to pay the entire amount of an allocable activity from its federal account and receive a transfer(s) from its non-federal account solely to cover the non-federal share of the allocable expense(s). 11 CFR §106.5(g)(i). However, a 100% non-federal event does not fall within the definitions of an allocable expense, and constitutes an impermissible transfer of funds received by your federal account from your non-federal account.

The Commission recommends you immediately transfer the total amount received by your federal account back to your non-federal account. Although the Commission may take further legal action concerning this prohibited activity, your prompt action will be taken into consideration.

A response or amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,



Jane Parks
Campaign Finance Analyst
Reports Analysis Division

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